

DATA PRIVACY NOTICE: JOB APPLICANT

(Last updated on 30 June 2014)

PSI CRO AG and its subsidiaries (PSI Group/PSI), a contract research organisation specialised in clinical research, and focusing on the conduct of clinical trials of pharmaceutical products for human use on behalf of different sponsors, has an intention to consider your candidacy as a potential member of the PSI team.

PSI Group is committed to respecting your privacy, and has developed procedures and practices to periodically review and monitor the use of personal information to ensure that it is used responsibly and in compliance with internationally recognized standards of privacy protection, including without limitation *Directive 95/46/EC of the European Parliament and of the Council of 24 October 1995 on the protection of individuals with regard to the processing of personal data and on the free movement of such data (EU Directive)*, and the applicable national data protection law(s).

Collection and use of your personal information

PSI Group will collect and process as explained further personal information about you that you voluntarily communicate to PSI for the potential employment-related purposes, including the information that PSI may obtain from the referees that you provide to PSI Group as an additional source of information about your educational background or professional experience.

The information about you that is collected by PSI in relation to your application may further be used for internal statistical analysis and reporting purposes.

Sharing of your personal information

PSI Group may need to share your personal data internally with its subsidiaries and affiliates. These recipients of your personal data will process the information about you in accordance with the principles of data protection set by the EU Directive or equivalent standards.

Where required, your information may be disclosed to law enforcement, regulatory or other government agencies, or other third parties to the extent necessary to comply with legal or regulatory obligations or requests.

Storage of your personal information

If you are hired by PSI, your personal information collected during the recruitment campaign will be transferred to the employee file.

If you are not hired this time, information that you provided to PSI will be retained only as long as is necessary for the relevant recruitment campaign, and in compliance with applicable laws. After this time, your information is deleted.

PSI may wish to keep information about an unsuccessful candidate for the purpose of contacting him/her again, for prospective employment, when a suitable vacancy is expected at PSI. In this case PSI will seek for additional consent from the candidate.

You have the rights

- To request access to your personal data, including request to get copies of your personal records.
- To request correction of your personal data.
- To withdraw your consent to processing of your personal data at any time.

How to contact PSI

All your requests to access your personal data, request to revoke your consent to have your personal data processed by PSI Group, as well as any other inquiries or complaints related to processing of your personal data by PSI Group, should be forwarded electronically for response or action to **privacy@psi-cro.com**.